

CONCLUSIONS AND RECOMMENDATIONS

TO THE REPORT ON MONITORING TRANSPARENCY OF BASARABEASCA TOWN LOCAL PUBLIC ADMINISTRATION

Based on the methodological benchmarks, the conclusion is that **Basarabeasca LPA ensures transparency only partially.**

CRITERIA	INDICATORS	QUALIFIER
Transparency in LPA work	Public availability of general information about LPA	Partially ensured
	Public availability of general information about LPA's work	Partially ensured
	Public availability of general information designed to facilitate the relations between citizens and LPA	Partially ensured
Transparency in decision-making	Internal regulatory framework developed	Ensured
	Internal institutional framework developed	Not ensured
	Effective enforcement of rules on transparency in decision-making	Partially ensured
Budgetary transparency	Draft budget published and subject to public consultations	Partially ensured
	Public availability of budget approved	Partially ensured
	Public availability of budget executed	Not ensured
Transparency of public procurements	Transparency at public procurement planning stage	Not ensured
	Transparency at procurement procedure holding stage	Partially ensured
	Transparency at contracting and contract monitoring and execution stage	Partially ensured
	Transparency of low value procurements	Ensured

Efforts to ensure transparency should be strengthened. In this sense, we have the following general recommendations:

- Order and develop the official website;
 - Complete all compartments, sub-compartments and sections with the necessary up-to-date information;
 - Ensure the similarity of the Romanian and Russian versions of the official website;
 - Place the information equally in Romanian and in Russian;
 - Use as efficiently as possible other ways of information dissemination (information panel and local media resources (eventually, the broadcasters and the press)).
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To enhance **transparency in LPA work**, it is recommended to:

- Update the information on the locality;
 - Diversify the information on the outstanding personalities of the locality;
 - Indicate the postal code in the LPA address in the Contact Us rubric;
 - Specify the contact person where indicating the telephone number in Public Relations rubric;
 - Post detailed CVs of the local councilors on the website;
 - Post the information on the composition of the factions, which make up the Basarabasca Town Council;
 - Standardize the information provided in the biographical data of the locality's mayor, deputy mayor and Town Council secretary;
 - Complete the mayor's profile with detailed information about their work experience;
 - Further develop the Current Vacancies section, ensuring compliance of the announcements with the legal requirements - Regulation on Filling in Public Offices on Competition Basis, approved by GD no. 201/2009;
 - Develop with information the Internships and Volunteering section within the City Hall;
 - Prepare and publish on the website the list of organizations in which the LPA participates;
 - Complete the LPA Normative Framework rubric with the relevant normative acts, such as the Law no. 436/2006 on Local Public Administration; Law no. 768/2000 on Status of Local Elected Officer;
 - Publish local normative acts in a single section on the website;
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- Prepare and publish on the website reports/summaries, which would include information on the policy paper implementation process;
 - Update the information on the programs and projects, including of technical assistance, from which the locality benefits;
 - Publish the results of the controls performed in regard to the LPA on the website;
 - Develop and publish on the website the annual reports and other analytical reports on the LPA work;
 - Develop and publish on the website guidelines on how to file petitions (in general);
 - Publish on the website information on the hearing hours for the citizens as well as the contact data of the officials responsible for informing the citizens;
 - Develop an Anticorruption module on the website.
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To increase **budget transparency**, it is recommended to:

- Complete the “Transparency” section with relevant updated information;
 - Publish on the website information on the institutional framework designed to ensure decisional transparency viz.: data on the person responsible for coordinating the public consultation process or the programs for drafting decisions; the number of the institutional hotline for civil society information; list of stakeholders;
 - Prepare and publish on the website the annual reports on decisional transparency;
 - Capitalize all public consultation mechanisms (Advisory Council, Youth Council, Partnership Council);
 - Publish/update on the website the information on public consultation mechanisms (Advisory Council, Youth Council, Partnership Council);
 - Orderly complete the website with the necessary information on the meetings of the Basarabeasca Town Council – prior announcement of all meetings with attaching the draft agenda, draft decisions, and other related materials;
 - Ensure the online transmission of the meetings with audio/video recording and place the recordings on the website;
 - Enforce the norms designed to ensure decisional transparency.
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To increase **budget transparency**, it is recommended to:

- Consult and publish (transmit to the stakeholders - participants in public consultations) the draft local annual budgets as well as related materials;
 - Ensure the availability of the results of public consultations on draft local annual budgets;
 - Ensure public consultation of budget corrections;
 - Develop the Budget Execution section with data on the local budget execution as well as publish annual reports on budget execution for the previous budget year;
 - Develop and publish on the website the budget for citizens, to facilitate its understanding by any citizen of the community.
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To enhance **transparency in the public procurement process**, it is recommended to:

- Ensure the publication of annual public procurement plans according to the legal requirements and to ensure citizen access to information on public procurement planned for the entire budget year;
 - Identify the organizations, associations, active citizens who would be interested in engaging and include them in the working group on public procurement in various procurement procedures;
 - Ensure the publication of tender announcements and of award documentation or, at least, the link from the electronic system MTender, for electronic tenders, on the Town Hall's website, to facilitate the local community's access to the procurement process;
 - Ensure transparency of public procurement contracts at the execution stage by preparing and publishing biannual and annual reports on monitoring the execution of public procurement contracts;
 - Review the structure of the website section dedicated to public procurement by creating dedicated sections: Plans, Announcements, Reports as well as by publishing full documents with names corresponding to their content for greater accessibility to citizens.
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