

CONCLUSIONS AND RECOMMENDATIONS

TO THE REPORT ON MONITORING TRANSPARENCY OF DONDUŞENI TOWN LOCAL PUBLIC ADMINISTRATION

Based on the methodological benchmarks, the conclusion is that **Donduşeni LPA ensures transparency only partially.**

CRITERIA	INDICATORS	QUALIFIER
Transparency in LPA work	Public availability of general information about LPA	Partially ensured
	Public availability of general information about LPA's work	Partially ensured
	Public availability of general information designed to facilitate the relations between citizens and LPA	Not ensured
Transparency in decision-making	Internal regulatory framework developed	Not ensured
	Internal institutional framework developed	Partially ensured
	Effective enforcement of rules on transparency in decision-making	Partially ensured
Budgetary transparency	Draft budget published and subject to public consultations	Partially ensured
	Public availability of budget approved	Ensured
	Public availability of budget executed	Not ensured
Transparency of public procurements	Transparency at public procurement planning stage	Ensured
	Transparency at procurement procedure holding stage	Partially ensured
	Transparency at contracting and contract monitoring and execution stage	Not ensured
	Transparency of low value procurements	Partially ensured

Efforts to ensure transparency should be strengthened. In this regard, the general recommendation is:

- To develop the official website as well as the most efficient use of other ways of disseminating information for citizens and institutions (information billboard and local media resources, eventually radio stations, newspapers, etc.).

To enhance transparency in LPA work, it is recommended to:

- Place CVs of the councilors and data about the factions and the specialized advisory committees, set up by the Town Council, as well as the information about the subordinated entities (e.g. Municipal Company “Apa Canal Donduşeni”) on the official website;
- Complete the website, in the *Town Hall* section, with data on the structure of the Town Hall, its subdivisions (duties and chiefs), its staff and manner of their recruitment;
- Develop and publish data in the *Public Services* department;
- Include the postal code and the contact person in the *Contacts* section;
- Develop the website with a section dedicated to the *Relevant Regulatory Framework*, which could have several sub-sections: *Laws*; *Subordinate Regulatory Acts*; *Local Regulations*.
- Post the list of organizations in which the LPA participates on the website;
- Post statistical summaries, which would include the basic indicators in the LPA work areas on the website;
- Post data on the programs and projects, including of technical assistance, which benefit the LPA, on the website;
- Post information on the results of the LPA controls performed on the website;
- Post application forms, other documents and instructions that would facilitate the public’s relationship with the LPA, including in the petitions section;
- Specify hearing hours for the citizens;
- Develop the *Anticorruption* module on the website.

To enhance transparency in decision-making, it is recommended to:

- Develop and approve internal rules on transparency in decision-making, and then post them on the LPA website;
- Develop the *Transparency* section by publishing information on the official responsible for coordinating the public consultation process;
- Set up the institutional telephone line for informing the civil society;
- Prepare the list of stakeholders and post it on the website, and capitalize on the advisory boards or working groups in decision-making;
- Approve programs for drafting decisions and specify those draft decisions for which public consultations will be organized;
- Develop the *Transparency* section with the announcements on the initiation of decision drafting, removal of a draft decision from the drafting process, organization of public consultations, as well as with the draft decisions, related materials, references to the decisions made, and public consultation results;
- Announce in advance, through the LPA website, the meetings of the Town Council, attaching the draft agenda, as well as the draft decisions as well as the related materials;
- Ensure online broadcasting of meetings with audio/video recordings and post recordings on the website.

To increase budget transparency, it is recommended to:

- Prepare and publish/ pass on to the stakeholders – participants in public consultations, a synthesis with recommendations to the draft budget;
 - Hold public consultations on budget rectifications;
 - Develop a *Town Budget* section with data on the execution of the local budget as well as publish annual reports on the execution of the budget for the previous budget year;
 - Develop and publish a *Budget for Citizens* section on the website, to facilitate its understanding by any citizen of the community.
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To enhance transparency in the public procurement process, it is recommended to:

- Identify the organizations, associations and active citizens who would be interested in engaging and include them in the working group on public procurement in various procurement procedures;
 - Ensure the publication of tender announcements and of award documentation or, at least, the link from the electronic system MTender, for electronic tenders, on the Town Hall's website, to facilitate the local community's access to the procurement process;
 - Ensure transparency of low value procurements by posting the announcements as well as the annual reports on low value contracts awarded by the public authority on the website;
 - Ensure transparency at the stage of execution of public procurement contracts by preparing and publishing the biannual and annual reports monitoring the execution of public procurement contracts.
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